

LR 45 TR5-3 Filing

A. Filing and submission only to the clerk; batch-filed CC cases; proof of service; sanctions. All papers presented for filing shall be submitted to the Clerk pursuant to Trial Rule 86 and not to the court. **In all batch-filed CC cases, the clerk shall place upon all summonses so filed the name, street address and telephone number of the court to which the case is assigned together with the cause number assigned to the case.** All pleadings, motions and other papers submitted for filing which are required to be served under Trial Rule 5(A) shall contain proof of service pursuant to Trial Rule 5(B)(2). If such papers are filed before service, proof of service thereof shall be filed no later than three (3) business days after service. Upon failure to comply with this rule, the Court may, on motion of any party or on its own motion, impose appropriate sanctions.

Adopted effective July 1, 2022